

# **National Taipei University of Nursing and Health Sciences**

## **Information security reporting procedure**

1. The procedure for reporting and managing information security incidents: When an information security incident or hacker invasion is detected within NTUNHS, information security personnel shall evaluate whether the incident needs to be handled and reported; the procedure is illustrated in Figure 1. If the incident needs to be reported upward, the reporting and response operations shall be carried out in accordance with the information security management system's "SOP for Handling University Information Security Incidents." This SOP includes detailed descriptions of the security incident, its possible impact(s), and the response actions taken.
2. In the event that a cyber security incident is reported by the Taiwan Academic Network Computer Emergency Response Team, the incident shall be handled in accordance with the Ministry of Education's Regulations on Reporting and Responding to Cyber Security Incidents, as illustrated in Figure 2. Any progress made in handling the incident must be reported on the Ministry of Education Information & Communication Security Contingency Platform to the original unit who reported the incident before and after the completion of the reporting and response procedures.

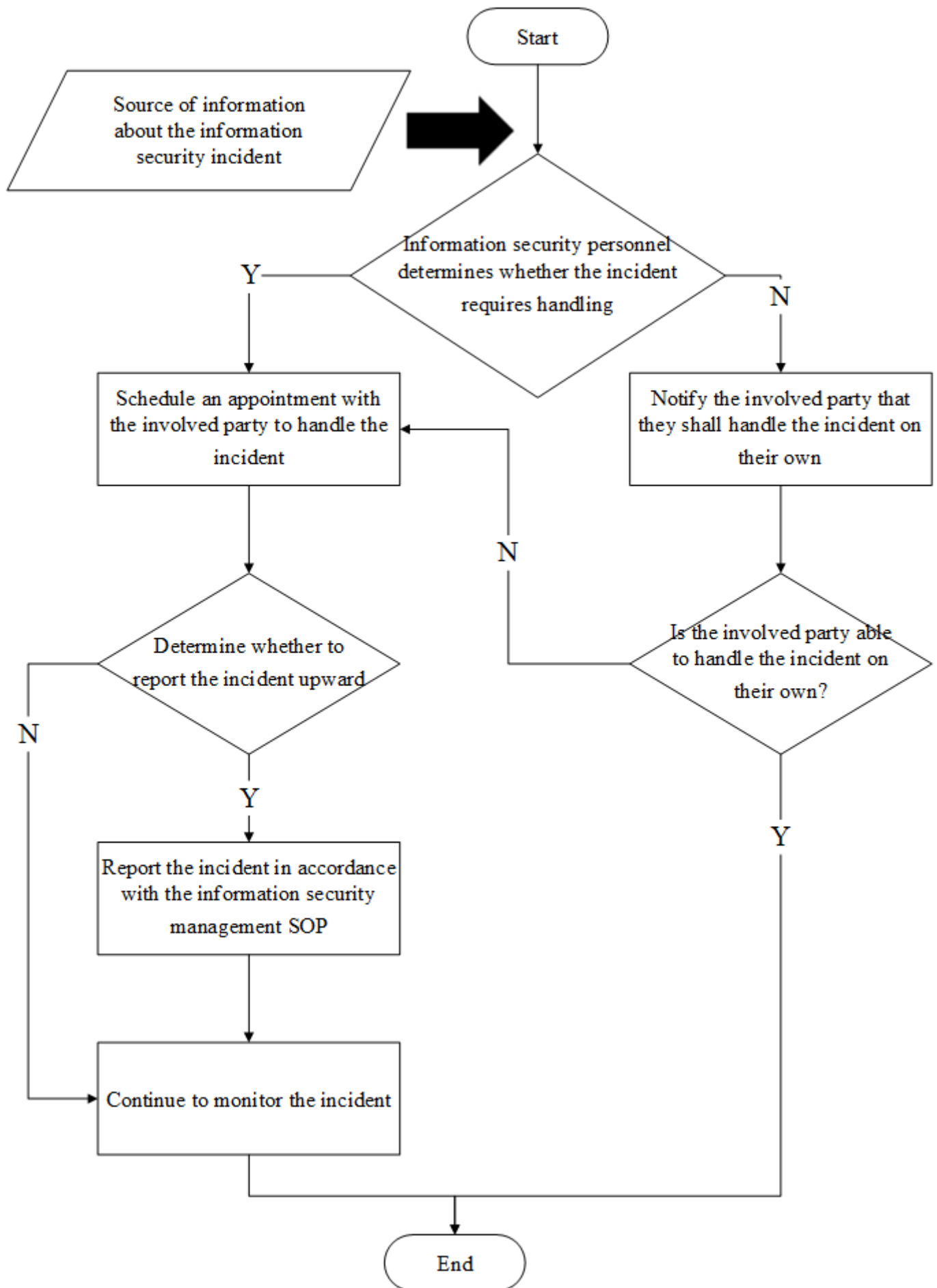


Figure 1. SOP for reporting university information security incidents

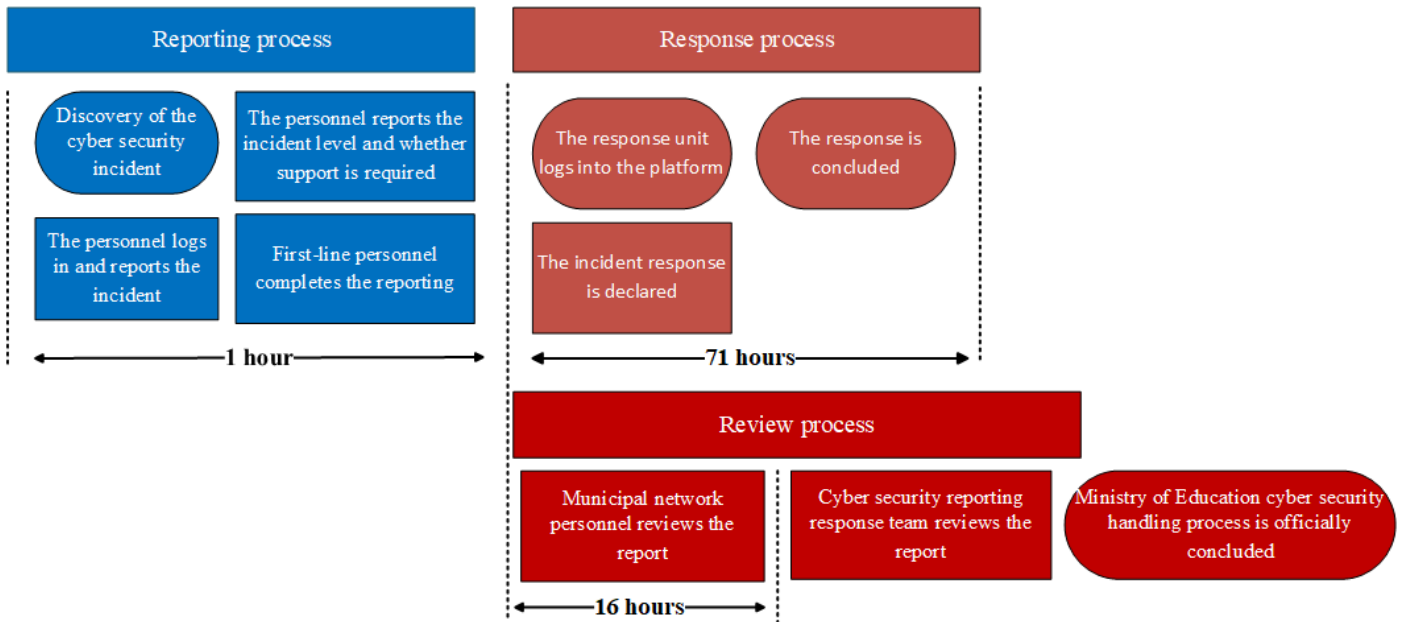


Figure 2. Ministry of Education SOP for reporting and responding to cyber security incidents